

## **Questions**

If students or parents have any questions or problems regarding lessons, payment, teachers, policies, or for additional information regarding the CMP, they are encouraged to contact Dr. Erica Manzo, Coordinator of the Community Music Program, by e-mail at **manzoe@missouri.edu**, by phone at (573) 882-0934, or visit the CMP web site at <http://www.music.missouri.edu/communityprograms/communitymusic.html>



# **COMMUNITY MUSIC PROGRAM**

## **2011-2012**

**Community Music Program**  
University of Missouri-Columbia  
School of Music  
Erica Manzo, Coordinator  
288 Fine Arts Building  
Columbia, MO 65211

## Mission

The Community Music Program (CMP) is an outreach effort sponsored by the University of Missouri-Columbia School of Music to aspiring musicians in central Missouri. The Community Music Program offers music instruction to those who want to develop their performance skills in voice, piano, and band and orchestral instruments. Weekly coaching sessions are also available to chamber music ensembles of all kinds that are preparing for music festival performances or playing music just for personal enrichment.

Our goal is to serve as a primary resource for high quality instruction and performance opportunities for students of all ages and stages of musical development. Music lessons offered through the CMP are designed for those individuals seeking individualized attention. Motivation and interest are the only entrance requirements.

## Instruction

CMP private lessons and coaching of chamber music ensembles are scheduled on a weekly basis in a School of Music building. Instruction will be provided by upper division undergraduate and/or graduate music majors who study at the University of Missouri-Columbia. Instructors are recommended by MU applied music faculty and are appointed to teach in the Community Music Program under the supervision of a MU music faculty member.

Scheduling of lessons is arranged directly between the instructor and pupil. Instructors will contact students by email and by phone to schedule the lesson time. The CMP does not provide instructional materials, music, or instruments. CMP students should seek the advice of their instructor before purchasing any materials or music.

## Registration

Students seeking instruction should contact the CMP coordinator, who will handle applications, fees, and student placement. The placement of students with an instructor is subject to instructor availability. In the event a teacher is not available, a waiting list will be maintained.

**Fall Term begins Monday, August 29, 2011**  
**Spring Term begins Monday, January 23, 2012**  
**Summer Term begins June 5, 2012**

Fall and Spring Terms are 13 weeks each. The Summer Term is 8 weeks. Late registration is available at a reduced rate. To enroll, please send application and payment to the CMP Coordinator.

## Prices

### **UNDERGRADUATE INSTRUCTORS**

#### **\*Full Tuition (13-week semester)**

30 min.	\$210.00
45 min.	\$262.00
60 min.	\$314.00

#### Individual Lessons

30 min.	\$15.00/per lesson (plus \$25 fee)
45 min.	\$19.00/per lesson (plus \$25 fee)
60 min.	\$23.00/per lesson (plus \$25 fee)

### **GRADUATE INSTRUCTORS**

#### **\*Full Tuition (13-week semester)**

30 min.	\$236.00
45 min.	\$301.00
60 min.	\$366.00

#### Individual Lessons

30 min.	\$17.00/per lesson (plus \$25 fee)
45 min.	\$22.00/per lesson (plus \$25 fee)
60 min.	\$27.00/per lesson (plus \$25 fee)

\*Full-semester tuition includes a \$25 non-refundable fee for administrative costs.

*Tuition for group instruction and coaching of chamber ensembles is the same as above. Tuition is subject to change.*

## Tuition

Tuition is based upon the educational qualification of the instructor, length of lesson, and term of instruction. All fees are charged on a term basis and payable before the start of lessons. Students registering for the 13-week term must pay on or before the day of the first lesson by submitting payment directly to the CMP Coordinator.

Checks should be made out to: *MU School of Music*. Special arrangements can be made for two equal installments if requested. Failure to make appropriate payment will result in suspension of instruction.

Tuition charges and fees do not cover the cost of the books, music, or instruments. Tuition may not be credited from one semester to the next.

**Students enrolling for private instruction and coaching sessions after the start of the term will be charged on a prorata basis for the lessons remaining in the term plus the \$25 non-refundable administration fee.**

## Performance

A recital will be presented at the end of both the fall and spring semesters to provide the students the opportunity for individual/group performance. Students are encouraged to participate if recommended by their instructor.

## CMP Policy

Lessons will be scheduled to follow the University calendar. Students are expected to attend lessons at the times scheduled. In case of canceled lessons on campus, a snow or ice storm, teacher absence, student illness or unforeseen emergency, make-up lessons may be arranged by the instructor for a suitable time before the end of the semester. Except for unusual situations or compelling circumstances, only one make-up lesson as a result of student illness or emergency can be guaranteed for each semester. A standard 24-hour notification of cancellation is expected. In case of absence, the parent and/or the student should notify the instructor by e-mail and by calling the instructor at home. **Every effort should be made to contact the instructor.** Lessons will not be made-up if the instructor is not properly notified within the 24-hour period. For last minute emergencies, please contact the Community Music Program Coordinator by phone at (573) 882-0934 before 2:30pm the day of the lesson. Any student arriving late will receive only the remaining time of his or her scheduled lesson. All lessons must be completed by the last day of the semester. **Any lessons not taken during the semester will be forfeited.**