

Problems/Research Course Approval Form

(complete and return to Music Office)

Semester _____

Student Name:	ID#:	Major/Degree:
Instructor Responsible For Grade:		

Course #:

<input type="checkbox"/> 1085	<input type="checkbox"/> 3085	<input type="checkbox"/> 8085	<input type="checkbox"/> 8090	Credit hrs.
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Section Title:

<input type="checkbox"/> Music Theory	<input type="checkbox"/> Composition	<input type="checkbox"/> Music History/Literature	<input type="checkbox"/> Music Performance/Pedagogy
<input type="checkbox"/> Music Education	<input type="checkbox"/> Jazz Studies	<input type="checkbox"/> Capstone (BA Recital)	
Other:			

Proposed Subtitle:

Content: Give a brief description of the topic to be investigated and the approaches planned for its investigation

Evaluation: This course will be evaluated on the basis of

Prerequisites: List here the prerequisite or preparatory courses you have taken (if any) and other necessary background that prepares you to undertake this study.

Student Signature:	Classification (Fr, So, Jr., Sr., masters, etc.):
Faculty Signature:	Director of Undergrad./Grad. Studies Signature:

For Office Use Only	Course & Section:	Instructor:
Permission Given Date:	Date instructor added in MyZou:	

POLICY ON “PROBLEMS” AND “RESEARCH” COURSES
(Music 3085, Music 8085, and Music 8090)

PROBLEMS COURSES in the School of Music (Music 3085 and Music 8085) are intended to provide a vehicle for students to study in some depth a subject that does not regularly appear as a normal School of Music course offering. In special cases they may be used for study of a required subject that will not reappear in the departmental course offerings in time for the student to graduate. In exceptional cases it may be possible for a student to enroll in regular classes under a Problems course number in order to satisfy other requirements.

Approval. Approval of proposed Problems courses will be given if the following conditions are met. The School of Music feels that these steps are necessary in order to ensure high academic standards and effective use of faculty and student time.

1. The student must
 - a) consult with the faculty member and academic advisor about the proposed course;
 - b) submit a completed Problems Course Approval form (other side of this page);
 - c) demonstrate adequate preparation for the proposed topic (it would be inappropriate to propose a topic for which the necessary preparation had not been made);
 - d) obtain a Permission Number (upon presentation of the signed Problems Course Approval form) from the Music Office before registering.
2. The quality and quantity of available library resources (either at MU, the MU system libraries, or ILL) should be deemed sufficient to support the study.
3. The suitability of the proposed instructor to the proposed topic will be considered.

Faculty Involvement. It is the nature of Problems courses to be essentially student-directed. However, the involvement of a Music faculty member in the planning, development, and evaluation of a Problems course is mandatory. The amount of this faculty involvement will vary according to the number of credit hours in the Problems course. In general, the following schedule represents the minimum contact hours per term for these Problems courses.

1 credit hour	3 clock hours contact time after submission of the proposal
2 credit hours	6 clock hours contact time after submission of the proposal
3 credit hours	9 clock hours contact time after submission of the proposal

Evaluation. The manner in which the progress of the student is to be evaluated should be indicated in the proposal. While no restrictions are placed on how student performance is to be measured, some formal method of evaluation (paper, examination, etc.) is necessary for approval of the Problems course.

Instructor Load. There is a practical limit to the number of independent study courses that a professor with a full teaching load can supervise at any one time. This number will vary with the individual professor, but consideration will be given to the current course load of the instructor at the time the application for independent study is received.

RESEARCH COURSES (Music 8090) are intended to provide academic credit for the preparation, research, and production of theses and dissertations. The student should follow all the parts of Step 1 above, but approval will be routine for anyone accepted into a graduate degree requiring this research.