

UNIVERSITY OF MISSOURI COMMUNITY MUSIC PROGRAM

STUDENT INFOSHEET - updated on Sept. 16, 2025

Philosophy & Administration

We want to offer each student enrolled in the Community Music Program (CMP) a positive learning experience and the highest quality in music education. CMP is coordinated by Joanna Griffith (muasmusicoutreach@missouri.edu). Please read the following paragraphs carefully.

Student Registration

All CMP students need to register prior to their first lesson every semester. Students may register online at this link: music.missouri.edu/cmp/community-music-program.

Student Guidelines

Consistent, daily practice is much better than cramming the day before a lesson. All students are expected to bring their assigned music books, instrument(s), and related materials to each lesson whether it's online or in-person. **The University of Missouri does not provide books, musical instruments for CMP students (rentals or sale) or practice facilities.** Contact the coordinator if you have any questions.

Payment

Payment is due **BEFORE** you receive your first lesson. Students are required to pay their tuition in **full** for lessons before the first lesson. After submitting your application, you will receive a "Registration Confirmation & Invoice" email within two weeks that will include your invoice amount, a link to pay online, and the name of your assigned instructor.

Location:

In-person lessons must take place in either in the Fine Arts Building or the Sinquefield Music Center.

FAB (Fine Arts Building) Address: 905 Hitt St, Columbia, MO 65201

SMC (Sinquefield Music Center) Address: 1101 University Ave, Columbia, MO 65211

Student Attendance and Refund Policy

To encourage student attendance and provide a stable income for instructors, students are required to pay their tuition in full for lessons before the first lesson. Throughout your enrollment in the CMP, students will be in direct contact with their instructor(s) to schedule lessons. If a student needs to change a scheduled lesson day/time, they must give at least a **24-hour notice** to the instructor.

Lessons cancelled without giving 24-hours notice will not be made up, except in the case of a documented family or medical emergency, and CMP will not refund tuition for any such missed lessons.

Instructors must notify the coordinator immediately if an attendance problem arises, and students who miss two consecutive lessons without notice may have their enrollment in CMP terminated, without refund. ***PLEASE NOTE: With the exception of documented family or medical emergency circumstances, we cannot process refunds for CMP tuition, and any lessons not completed by the end of the semester of enrollment will be forfeited unless arrangements are made with your instructor. If the campus transitions to online only classes at any time and CMP lessons need to be moved online for any reason, refunds will not be offered.***

Instructor Attendance & Etiquette Policy

It is the instructor's responsibility to attend the assigned private lesson each week. **Please note that cancellations or "no shows" on the instructor's part are in violation of CMP policy, and may constitute termination from the program.** Upon the instructor's first offense they will be required to meet with the coordinator to discuss in detail the lapse of responsibility. The second offense may lead to an immediate termination from the program. If the instructor intends to re-schedule a lesson, he/she must contact the student and/or parent by phone and e-mail at least 24 hours in advance. The instructor is required to make up any lessons that they have missed by the end of the semester. Instructors arriving late to a lesson must still teach the fully allotted lesson time.

Scholarship Information (Requests for scholarships can be made through the CMP application form - the CMP website will have the most up-to-date info on scholarship availability):

Persistence in Music Scholarship: A tenet of our School of Music mission is to promote and facilitate a culture and atmosphere of mutual respect in our school. We value the uniqueness of every individual and strive to ensure each person's success. By sharing and rallying our unique characteristics in service of our core campus values of respect, responsibility, discovery and excellence, we can make Mizzou a better place to learn, work, serve, and innovate. In alignment with this plan, we are pleased to offer the Persistence in Music Scholarship. Recipients of the Persistence in Music Scholarship will receive a full scholarship for 13x30min online or in-person lessons with either an undergraduate or graduate instructor. The Persistence in Music Scholarship is renewable each semester. However, students will need to resubmit a scholarship application.

Partial Scholarships: A limited number of \$50 scholarships are available on a **first come, first served basis**.

For detailed information regarding scholarships visit the CMP website:

<https://music.missouri.edu/community-music-program>

*Scholarship recipients need to fill out a scholarship agreement form:

https://missouri.qualtrics.com/jfe/form/SV_6tg3THwri12hteS

Important Links:

CMP website:

<https://music.missouri.edu/community-music-program>

Notice Regarding Community Music Program Student Retention Policy

CMP is offered as a service to the Mid-Missouri community, and retaining students is required for the program to maintain itself. CMP students agree not to study with their instructors outside of the program (e.g. “on the side” lessons with CMP instructors off-campus) during their time enrolled in the program and for a period of six months after said students end their enrollment in CMP, without expressed written consent from the CMP coordinator.